

~~Good~~ "Great" Documentation Practices

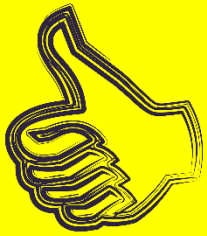


How well does your daily documentation hygiene stack up?

It is an **essential component** that all effective organizational programs implement critical standards that support the foundational building blocks for Good Documentation Practices GDocP. Where poor record-keeping can quickly impact negative outcomes of your product or service quality control. The adoption of excellent habits in the maintenance of industry standards and legal requirements can boost your business assurance through audits, standards of compliance, and increase your overall success to great working relationships and quality production.

Good Document Trends 2021

GDocP experts codify new authorizations that enhance the standard value of best practices



Mandatory Regulations Require

A.

Info on when, where, who, why and how to complete tasks

1. Develop and implement company **policy and procedures** that outline GDocP **expectations and standards**.
2. As an extension to the GDocP regulatory guidance and expectations, ensure **evidential interpretation** is available when possible extensions and/or allowances are a necessity.
3. Assign competent GDocP **authorities that are trained to inspect and enforce the laws and interpretations of the law**.

B.

Evidential proof the tasks are completed as they are expected and should be

